



**NWFL**  
HOMELESSNESS REDUCTION TASK FORCE

Dear Community Leader,

We are excited to bring your attention to the incredible Next Step Vehicles (NSV) program and to encourage your support as a potential donor. NSV provides vehicles at no charge to women, families, and veterans in need, making a significant difference in their lives. We hope that you are truly inspired by the program's mission and the positive impact it has on individuals and families in the NWFL community.

NSV focuses on serving enrolled families who face transportation burdens that hinder their ability to increase income and access basic needs. By providing donated vehicles to eligible participants who meet the Stage 2 Threshold Score, NSV offers a lifeline of support, fostering independence and self-sufficiency. It is a testament to the program's commitment to equitable service delivery and outcomes that they prioritize transportation targeting, planning, and outreach efforts.

The program is administered by three esteemed organizations: the Pensacola Dream Center, 90Works, and United Ministries. Each organization brings unique expertise and resources to ensure the success of NSV. The Pensacola Dream Center acts as a hub for diverse social services and community resources, effectively addressing poverty, addictions, homelessness, and human trafficking. 90Works serves homeless veterans and their families, providing not only housing assistance but also vital services in income/employment, transportation, healthcare, safety, and support. United Ministries works tirelessly to support families in financial crisis, offering financial assistance, stability promotion, and spiritual support.

As a potential donor, your contribution to Next Step Vehicles would have a profound impact on the lives of those in need. By supporting NSV, you would be providing an essential tool for families and veterans to overcome transportation barriers, access employment opportunities, and meet their daily needs. Your generosity would contribute to the empowerment and self-sufficiency of individuals, enabling them to build a brighter future for themselves and their communities.

I invite you to consider making a vehicle donation to support Next Step Vehicles today. Your contribution will directly benefit families and veterans who are striving to improve their lives but face significant transportation challenges. Together, we can make a difference in the lives of those who need it the most.

Thank you for your time and consideration. I am available to discuss the Next Step Vehicles program and the impact of your potential support in greater detail. Together, let us create a society where everyone has access to the resources they need to thrive.

Sincerely,

NWFL Homelessness Reduction Task Force.



## Next Step Vehicles

Next Step Vehicles is a voluntary program of 90Works, Pensacola Dream Center, and United Ministries in partnership with the Homelessness Reduction Task Force of NWF. While receiving case management services by either of the identified providers Veterans and families lacking adequate transportation may request referral for consideration to Next Step Vehicles (NSV). Participants should be aware this referral process is a prioritized list and focuses firstly on Vets and families who need transportation to obtain or maintain employment resulting in self- sufficiency.

By signing this agreement, you are agreeing to:

1. Allow 90Works, Pensacola Dream Center and United Ministries representatives to share with local community providers to advocate for families need for vehicle. Release of Information to be signed.
2. Have a job offer in writing or proof of employment or other documented need for transportation and proof of ability to maintain donated vehicle.
3. Have a valid driver license.
4. Agree to hold neither 90Works, Pensacola Dream Center, United Ministries, or vehicle donor liable for any damages, accidents, repairs, etc. after registered in participants name.
5. Agree to obtain and maintain insurance on vehicle.
6. Agree not to sell/trade/pawn for a minimum of 2 years.
7. Complete a 1 year follow up with agency to evaluate stability and economic self-sufficiency resulting from donation.

I understand that eligibility for NSV is dependent on my need for transportation to obtain/maintain employment.

I understand that this is not an entitlement program, and a referral does not ensure a vehicle will be donated. I understand once donated, the vehicle will be my responsibility and will hold no parties liable.

I understand the vehicle must remain in my name for a minimum of 2 years and agree to be evaluated 1-year after donation is received.

Customer Signature

Print Name

Date

Representative Signature

Print Name

Date



## **Next Step Vehicles**

### **Organizational Profiles**

#### **90Works**

90Works serves homeless veterans in 11 counties in Northwest Florida and Alabama and 52 counties in South Georgia. 90Works provides both prevention and rapid rehousing for eligible, low-income veterans and their families with a housing first model that also includes Project90 self-sufficiency basic needs (income/employment, transportation, health, safety, and support) to maintain permanent housing.

90Works assists Veterans, Active Duty, and their families with emergent needs relating to daily living services, financial planning and income services, transportation services, healthcare services, clinical services for emergency treatment, legal services, and peer support services for individuals who may be at risk of suicide.

#### **Pensacola Dream Center**

Pensacola Dream Center seeks to help the marginalized in our community move into a life of purpose and independent living. We work with those who have been trafficked, exploited, abused, assaulted, homeless or addicted. We will walk with anyone who wants to move forward. The success of our program rests in the client's desire and our coach's assistance. Our Coach/Mentor program provides a person who walks with a client for 1 year listening and navigating life with them. Our goal is to help each one find their God given purpose. Our coaches are there to assist in helping our clients become healthy physically, mentally, emotionally and spiritually.

With our Coach Mentor program, we assist with basic needs such as food, resource management, document retrieval, healthcare services, legal services and more. When they move into a home, we assist with furniture, appliances, bedding, etc... We partner with agencies in an attempt to get wrap around services for their needs. We advocate to help our clients reach their potential and move toward independence.



## **United Ministries**

United Ministries was formed in January 1987 by local ministers and concerned community members who wanted to develop a cooperative effort among churches in the area to help families in crisis. Their vision was to create a central place where families could come for assistance and would be welcomed into a loving environment. In this place, client families would be treated with dignity, respect, hope and empowerment as they came out of whatever crisis they were facing. Through the unified and united help of many people of faith, would come a ministry of homeless prevention and family stability.

Thirty-five years later, the mission and vision of United Ministries have grown and allowed for a tremendous impact on countless families in Escambia and Santa Rosa counties. As a community partnership of many different congregations and individuals, United Ministries is led by a faithful team of three paid staff, as well as 25 volunteers and Board Members.

United Ministries primarily serves families with dependent children in financial crisis who are at risk of homelessness by providing financial assistance and engaging in community partnerships to promote stability. We do so in such a way as to offer hope, encouragement and spiritual support, operating as an agent of grace in the world.



## Next Step Vehicles Vulnerability Index

**SCREENING DATE** (e.g., 10/1/2021)

|  |   |  |   |  |
|--|---|--|---|--|
|  | / |  | / |  |
|--|---|--|---|--|

**APPLICANT HEAD OF HOUSEHOLD (IDENTIFY MEMBER OF HOUSEHOLD)**

**Name** \_\_\_\_\_ **HMIS ID (if applicable)** \_\_\_\_\_

The Next Step Vehicles (NSV) services are available to those enrolled families who “but for” NSV assistance will remain transportation burdened and unable to increase income and/or access basic needs. Those Participants/Families who pass the Stage 2 Threshold Score may be provided a donated vehicle and will assume all responsibilities and ownership. Agencies should ensure that transportation targeting, planning, and outreach efforts promote equitable service delivery and outcomes.

**Stage 1: Initial Eligibility Screening**

“Yes” responses to all three eligibility domains are required for initial eligibility and enrollment in NSV.

| Factor 1: Employment/Disability Status  |  |
|---|--|
| <i>Is the head of household confirmed to be employed or have a physical disability preventing employment?</i> | YES <input type="checkbox"/> NO <input type="checkbox"/> Confirmed Disability? <input type="checkbox"/>  |
| Factor 2: Very Low-Income Status (80% Area Median Income)   |  |
| Number of people in the household   |  |
| Total gross qualifying income from all sources in the household:  | \$   |
| 80% of Area Median Income for household size:   | \$   |
| <i>Is the household confirmed, based on available documentation?</i>  | YES <input type="checkbox"/> NO <input type="checkbox"/> Unknown <input type="checkbox"/><br><small>(If Unknown, consider self-verification and follow up for documentation prior to intensive services and TFA)</small> |



## Next Step Vehicles Vulnerability Index

| Factor 3: Imminently At-Risk of Loss of Employment or Lack Resources to Access Basic Needs   |  |
|--|--|
| <p><i>Does the household indicate they are likely unable to maintain employment or are unable to gain confirmed employment due to lack of reliable transportation (must have letter from employer or job offer pending proof of reliable transportation) or is household receiving disability and unable to access basic needs due to no transportation.</i></p> | <p>YES <input type="checkbox"/>      NO <input type="checkbox"/>      Confirmed Disability <input type="checkbox"/></p> <p style="text-align: center;"><i>(Note: Households in workforce receive priority and those with disabilities will be considered based on need and inventory).</i></p> |

| STAGE 1 INITIAL ELIGIBILITY DISPOSITION                                      |  |
|--|--|
| <p><b>Does the household meet all initial eligibility domains above?</b></p> | <p>YES <input type="checkbox"/>      NO <input type="checkbox"/>      Unknown <input type="checkbox"/></p> <p style="text-align: center;"><i>(If Yes, household may be placed- Continue with Transportation Problem- Solving and <b>Stage 2 Prioritization Screening</b>;<br/>If No or Unknown, household may not be enrolled.<br/>Connect household to other assistance.)</i></p> |

**Continue with Housing Problem-Solving and Stage 2 Prioritization Screening.**

### **Transportation-Problem Solving Strategies and Public Transportation Services**

All households who present to, or are engaged by, a NSV requesting or seemingly needing transportation services should be engaged in transportation problem-solving conversations that aims to identify key resources, opportunities, family and community connections and barriers. This should be part of an immediate transportation stabilization plan. These conversations are **not scripted**; however, staff should explore the true nature and urgency of the crisis to help inform NSV role in assisting the household to resolve their transportation crisis with the least amount of assistance necessary. **Please provide some notes and insights about the households individualized transportation need and situation before completing the Stage 2 portion of the screener.**

| Transportation Problem-Solving Notes  |
|---|
| <p>Current transportation situation and why person is requesting assistance</p> <div style="border: 1px solid black; height: 150px; width: 100%;"></div>                                      |
| <p>Barriers identified to maintaining current employment, gaining employment, or inaccessibility to basic needs.</p> <div style="border: 1px solid black; height: 150px; width: 100%;"></div> |



| Next Step Vehicles<br>Vulnerability Index                       |
|---|
| Transportation and financial resources/opportunities identified |
|   |

The Stage 2 screening should be completed with all HoH's who qualify for NSV donations to better understand needs and eligibility.

**Stage 2: Prioritization and Threshold Screening**

The factors below are used to further target and prioritize need for vehicle donation when there is insufficient inventory or capacity to fully assist all eligible households.

| Number   | Screening Factor<br><small>(Factors do not require collecting additional information if the HoH has already shared necessary details to determine response and points)</small> | Response Options                                     | Point Value | Total Points |
|----------|--|--|-------------|--------------|
| <b>1</b> | Confirmed Employment or Employment loss expected without reliable transportation.  | Permanently Employed 6+ months.                      | 12          |              |
|          |  | Employed 3-6 months                                  | 8           |              |
|          |  | Employed 1-3 months                                  | 4           |              |
|          |  | Job Offer pending transportation                     | 4           |              |
|          |  | Essential Worker                                     | 5           |              |
| <b>2</b> | <b>Current</b> household income  | 51-80% AMI   | 8           |              |
|          |  | 30-50% of AMI for household size                     | 6           |              |
|          |  | 1-30% of Area Median Income (AMI) for household size | 4           |              |
|          |  |  | 0           |              |
| <b>3</b> | Has maintained stable housing.   | 6-12 months  | 17          |              |
|          |  | 1-6 months   | 15          |              |
|          |  | None   | 0           |              |



|           |  |   |                     |  |
|-----------|--|---|---------------------|--|
|           |  |   |                     |  |
| <b>4a</b> | Is a current leaseholder (head of household)   | Yes    No   | <i>6pts- if yes</i> |  |
| <b>4b</b> | Is a homeowner who has experienced a life changing event (death, birth, etc.)                                  | Yes    No   | <i>4pts- if yes</i> |  |
|           |  |   |                     |  |
| <b>5</b>  | Is a individual or family living in a rural zip code (household)   | Yes    No   | 10                  |  |
|           |  |   |                     |  |
| <b>6</b>  | Is an individual with a valid drivers license and can be reasonably insured on vehicle policy. (FLDSMV)        | Valid DL with no serious driving offenses in past 5 years | 10                  |  |
|           |  | DL with driving offenses 3 years or less                  | 5                   |  |
|           |  | DL with serious driving offenses within 1                 | 0                   |  |
|           |  |   |                     |  |
| <b>7a</b> | Physically disabled. (head of household)<br>Existing health conditions requiring frequent medical appointments | Yes    No   | 5                   |  |
| <b>7b</b> | Single parent household with minor child(ren)  | 2 or more children living in household                    | 5                   |  |
|           |  | 1 child in household                                      | 3                   |  |
|           |  | Working with DCF/CPI to re-establish unity.               | 2                   |  |
| <b>7c</b> | Currently pregnant (any household member)  | Yes <input type="checkbox"/> No <input type="checkbox"/>  | 5                   |  |
| <b>7d</b> | Single person household both enrolled an attending school and currently employed.                              | Yes <input type="checkbox"/> No <input type="checkbox"/>  | 6                   |  |
|           |  |   |                     |  |
| <b>8</b>  | Person fleeing domestic violence within the past 36 months.  | Yes <input type="checkbox"/> No <input type="checkbox"/>  | 6                   |  |
|           |  |   |                     |  |
| <b>9a</b> |  | Yes <input type="checkbox"/> No <input type="checkbox"/>  | 3                   |  |
| <b>9b</b> |  | Yes <input type="checkbox"/> No <input type="checkbox"/>  | 2                   |  |
| <b>9c</b> |  |   | 5                   |  |
|           |  |   | 3                   |  |





|  |  |  |   |  |
|--|--|--|---|--|
|  |  | None   | 0 |  |
| 9d   |  | Yes <input type="checkbox"/> No <input type="checkbox"/>   | 3 |  |
|  |  |  |   |  |
| 10   |  | Yes <input type="checkbox"/> No <input type="checkbox"/>   | 7 |  |
| <b>Max Score: 100</b>  |  | <b>Total Score</b>   |   |  |
| <b>STAGE 2 ELIGIBILITY DISPOSITION</b>   |  |  |   |  |
| <b>Based on the established local threshold score, does the household qualify?</b> |  | YES <input type="checkbox"/> NO <input type="checkbox"/> Unknown <input type="checkbox"/>  |   |  |
|  |  | If Yes, household may be placed on list.<br>If No or Unknown, explore opportunities to link household with other public means of transportation. |   |  |
| Comments:  |  |  |   |  |



**NWFL**  
HOMELESSNESS REDUCTION TASK FORCE

### **Staff Certification**

By signing below, I certify that I have screened the household and found that the household is eligible for services. Further, I certify that all required documentation for enrollment has been obtained and is contained in the participant's case file.

Staff Name: \_\_\_\_\_

Staff Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### **Staff Certification**

Staff Supervisor Name: \_\_\_\_\_

Staff Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_



### Next Step Vehicles Release of Liability

I, \_\_\_\_\_, acknowledge that the vehicle given to me by this organization and program is a donation. I understand vehicles are received from various donors and the items received may be damaged and in-need of repairs. I understand the coordinating agency is not responsible for any flaws in vehicle. I release 90Works, United Ministries, Pensacola Dream Center, donor, and all employees from any/all liability on listed items. I agree that I will conduct my own research to make sure item is used properly to ensure my family's safety.

**Vehicle Make:**

**Vehicle Model:**

**Year & color:**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**\_ Customer Signature**

\_\_\_\_\_  
**\_ Customer Name and Date**

\_\_\_\_\_  
**\_ Employee Signature**

\_\_\_\_\_  
**\_ Employee Name and Date**

**Certified Notary (required):**